



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution	P.S.C. AND K.V.S.C. GOVERNMENT COLLEGE
Name of the head of the Institution	Dr. Y. Nagaraja Naidu
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08514247755
Mobile no.	9440076466
Registered Email	ndl1g2.jkc@gmail.com
Alternate Email	ndl1gc1qac@gmail.com
Address	Near Bommala Satram
City/Town	Nandya1
State/UT	Andhra Pradesh
Pincode	518502

2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Sri. R. Babunath
Phone no/Alternate Phone no.	08514247755
Mobile no.	9491342427
Registered Email	ndl2.jkc@gmail.com
Alternate Email	ndlgciqac@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.psckvscgcnandya1.com/images/2020/06/27/AQAR2015-16.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.psckvscgcnandya1.com/index.php/academics/academic-calender

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B	2.34	2015	01-May-2015	30-Apr-2020

6. Date of Establishment of IQAC	15-Jun-2005
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
National Seminar on Opportunities in Commerce	28-Sep-2016 2	250

Awareness on CBCS system	18-Aug-2016 1	50
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	RUSA Component 7	MHRD, GOI	2016 730	10000000
Institution	Scholarships	State Government	2016 365	961529
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Regular Interaction with class representatives and class coordinators of each and every department for maintaining and sustaining quality education as directed by IQAC 2. IQAC is constantly evaluating teaching learning process through feedbacks. 3. Strengthening the campus placements process to provide job opportunities for the students. 4. Strengthen the Environmental Projects for Green Campus. 5. Value Addition Programmes / career oriented technical training programmes for students to improve their technical acquaintance. 6. Management supports for Research Projects and encourage research collaborations. 7. The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year. 8. Supplementary encouragement is given to Students to participate in different events like Sports / NSS /NCC activities.

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2017

Date of Submission

10-Jan-2017

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our College prepared an action plans for effective implementation of the curriculum at the outset; the Principal of college conducted meeting with the staff members of various departments to develop strategies for effective implementation of the curriculum. Teachers were encouraged to impart the curriculum through innovative teaching methods such as presentations, assignments, discussions, workshops, seminars, industrial visits, computer education apart from regular/traditional teaching methods. Each and every department conducted internal departmental meetings and prepared an action plans for the academic year by keeping in view the number of working days available, the syllabus which are to be finished by a given deadline. College follows the academic calendar issued by the affiliating university i.e. Rayalaseema University, Kurnool and the college strictly maintain the academic records which are provided by Commissioner of collegiate Education. Every teaching staff prepares annual curricular plans of syllabus to be taught and no. of working days allocated to respective topics. However the lecturers of this institution make suggestions from time to time keeping in view the needs of the society and trends at the national and global levels. Our college also encourages the teachers to participate in the Orientation/Refresher Courses/

Workshops/ Seminars organised by the various Universities to update the knowledge and to improve the teaching practices. The college also conducts the internal examinations to test the level of understanding of students. The curriculum is designed and timely revised in BOS meetings conducted by the University for Effective Delivery of curriculum. The college faculty forum conducts regular meetings on various issues to enhance current knowledge of teaching staff. The teaching faculty is trained by the computer department to make them familiar with the use of computers so that they are able to use the modern Technological resources like internet, LCD projectors etc. to supplement their class room lectures. In addition to the regular subject classes, the college also organises special lectures by inviting experts from various fields to share their knowledge with the students. The college also organises special Personality Development Programmes for the students. The students are also taken out for educational tours such as industries/trade Fairs, exhibitions and places of historical importance to provide them first-hand knowledge of various things.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nursery Management Grafting Techniques	00	24/08/2016	30	Nursery Management	Grafting Techniques
Soil Water Chemistry	00	15/11/2016	30	Soil Sample Analysis	Analytical Techniques
Food Nutrition	00	15/11/2016	30	Self help	Food diet
Spoken English	00	01/01/2017	45	Interview Skills	Communication Skills
Tally ERP 9.0	00	24/01/2017	45	E-Commerce	Financial Studies

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	HEP	15/06/2016
BCom	General	15/06/2016
BCom	Computer Application	15/06/2016
BSc	BZC	15/06/2016
BSc	MPC	15/06/2016
BSc	MPE	15/06/2016
BSc	MPCs	15/06/2016

BSc	MECs	15/06/2016
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1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	225	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Human Values and Professional Ethics	15/06/2016	309
Environmental Science	15/06/2016	309
Citizenship Education	15/06/2016	393
CSS-1	16/11/2016	309
ICT-1	16/11/2016	309
CSS-2	15/06/2016	417
ICT-2	15/06/2016	417
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	BZC	5
BCom	General	5
BSc	MPC & MPE	4
BA	HEP	1
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Our college has a clearly set and defined mechanism of obtaining the feedback from the students to improve the performance and quality of the institutional provisions. The advisory committee consisting of the senior teachers collects the feedback from the graduates regarding learning processes. The IQAC has developed a format to obtain the feedback of its students, who are employed in various organizations. The inputs are obtained from them and further used to improvise the overall competency of the students for employability. Students give the feedback about the teachers at the end of each term. Students of each

department are expected to do so for all the teachers concerned with their class. Besides, informal interaction between students and the class teacher/Care taker/Principal about issues pertaining to teaching Quality is also encouraged. Teachers are counseled by the senior faculty and/or principal regarding measures to the improve subject, understanding and/or teaching skills. Pass outs, job holders who studied at our college visit our college frequently for various purposes. In informal chats they give us their valuable feedback regarding the quality of education in our college. Their suggestions are noted with interest and efforts will be made to incorporate their advices wherever possible.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	1185	0	38	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
38	6	2	0	0	0
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Each faculty member is entrusted with 40 students under the mentor system (Student ward counselling system). He/she interacts with mentees to advice for their progress. The performance, health, and wellbeing of the students concerned are monitored by this mentor. The teacher in –charge carefully monitors the regularity of attendance, participation in seminars and other activities and also the performance of the students in internal tests/terminal examinations. The students are advised to improve by way of help and remedial/corrective action. The students who seek psychological boosting or the candidates who are psychosocially left out are given psychological counselling by the college faculty itself. To add, the college teachers really act as a true friend, philosopher and a guide for the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1185	38	1 : 32

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
34	0	0	0	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Meeting of the staff council, the examinations committee and the general staff are held by the principal and after necessary deliberations and resolutions the evaluation methods are finalised. In general methods like internal examinations, quiz competitions, elocution and essay writing competitions are made use of. The evaluation methods are communicated to the students and the faculty members by means of notices circulated and display on the notice board. After evaluation of the performance of the students, the percentage of attendance/marks/grading obtained by them is communicated to their parents through letters dispatched by post. Students progress is discussed with both the student and their parents at the parent teacher meet usually held half yearly. The summative evaluation is done during terminal tests. Even, if some students don't perform well or clear the eligibility condition, then an extra chance is given to the student for his/her evaluation. All faculty members follow the formative approach to measure student's achievements and performance through 1) group discussion 2) class test 3) verbal test 4) assignments. For summative approach two terminal tests are taken in the college. If any student doesn't clear the condition of these terms tests then one special test is taken to improve his performance for final examination. This is how the institution uses the formative and summative evaluation approaches in the campus. There is complete transparency in the internal assessment. The criterion adopted is as directed by the University. All the students are familiar about the transparency in internal assessment.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar: College adopts the Academic calendar supplied by the Rayalaseema university in order to ensure uniformity of performance of different colleges affiliated. However, the principal, after a review of this

academic plan, conducts the staff council meeting and after thorough deliberations, resolves certain alterations/improvements to the plan to suit the local needs of the institution. Accordingly, each department prepares its own annual academic plan and submit a copy to the principal. On the basis of this the principal prepares the annual institutional academic plan and communicates the same to the Commissioner of collegiate education. Teaching plan: Every lecturer prepares annual plan by dividing the syllabus month wise depending on the number of working days available. The incomplete lessons, if any, are completed by engaging extra classes. Various evaluative measures like internal examinations, classroom seminars and tutorials are conducted to ensure the comprehensive levels of the students. Institutional Plan: The institutional plan for each academic year is prepared and preserved by the principle for occasional check back and supervision. A copy of same is uploaded in the college website.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.psckvscgcnandyal.com/index.php/academics/programme-outcomes>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.psckvscgcnandyal.com/index.php>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Mathematics	1	5
National	Botany	2	5
International	Physics	1	5
International	Chemistry	1	5
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Telugu	2
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	40	0	0
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Mega health Camp	Santhiram Medical College	38	800
Cashless Transactions	SBI, NCC NSS	24	150
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
00	00	00	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swach Bharat	NCC, NSS	College campus cleaning	35	450
Aids Awareness	Health Dept, AP	rally	25	400
Vanam Manam	NSS NCC Dept of Botany	Planted Saplings	38	200
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
00	00	00	00
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact	Duration From	Duration To	Participant

		details			
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Regional Agriculture Research Station	01/07/2016	Visit Agriculture forms	50
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
10000000	10000000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Seminar Halls	Newly Added
Class rooms	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	24609	1422873	1558	230000	26167	1652873
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	76	2	0	0	1	1	18	20	0
Added	0	0	0	0	0	0	0	0	0
Total	76	2	0	0	1	1	18	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution has a well established system for maintaining and utilizing physical, academic and support facilities. Procedures and Policies for establishing physical, academic and support facilities: The purchasing of Lab equipment, Books, ICT equipment is generally according to the approved procedure i.e. Taking resolutions in Self Fund/UGC fund committees, getting permission from principal for Calling Quotations from at least 3 to 5 providers, preparation of comparative statement of received quotations and ordering on the basis of comparative statement. As far as physical infrastructure is concerned, the College follows the guidelines of state govt.i.e. procuring line/ detail quotations for any construction agency like RB or APSWIC, remittance of the amount to the said constructing agency, monitoring the construction through an established Building committee and finally submission of Cost Completion certificate and utilization certificates to the funding agency. Maintenance of the infrastructure: The institution receives financial assistance from State Govt., UGC, RUSA etc to establish and enhance physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. The infrastructure such as Laboratory equipment, Computers and other ICT equipment, Books Journals acquired through different sources are maintained in registers as per the norms and principles of funding agency. Every Department maintains a stock and accession registers for the available equipment and furniture. The College conducts Stock verification at the end of academic year to monitor the stock position and to identify the unserviceable articles. The repairs, renovations and replacement

of components of the infrastructure is met from restructured courses Special Fee fund, OOE, contingent fund etc. Every 3rd Saturday of the month is observed as clean and green day and all the students in the campus are involved in cleaning class rooms and campus under the guidance of their class teachers. NSS volunteers and the Campus Green Corps take the responsibility of greenery maintenance on campus. Support Facilities: Support facilities like fields for games and sports and equipment are maintained by regular verification and repairs. UGC Committee, Self Fund Committee, Purchase committee, building committee and Staff Council make resolutions for the purchases, constructions, repairs, renovations and maintenance of physical, academic and support facilities by utilizing available budgets.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
International Yoga Day	21/06/2016	100	Lecturers
Remedial Coaching	21/07/2016	95	Lecturers
Personal Counseling and Mentoring	21/07/2016	900	Lecturers
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Career Guidance Cell	40	112	8	5
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Subha Gruha Pvt Ltd.	54	27	00	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Youth Festival	College Level	80
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council of the college is a nominative body and always joins hands with faculty members and college administration to ensure overall development of the college. The active participation of Student Council and representatives of students in College extension activities such as society outreach programmes, NCC, NSS Volunteers participated in various programmes conducted by Mahanandi temple and various temples around Nandyal town, Grama darsini programmes, Janma Bhoomi-Maaooru is remarkable. The student representatives, NCC, NSS Volunteers and even staff have participated in charity programs like Blood donation etc. They have created a profound influence on local society with their significant rallies on HIV/AIDS, Right to Vote, Swachh Bharath, Medical camps, AIDS awareness, Drug addiction, Women empowerment, Eye Donation, Population growth, Right to Vote, Gender rights, Right to information, National integration, Swamy Vivekananda, Moulana Abul kalam Azad, Literacy programmes etc. to create a

sense of awareness on social, Cultural, Gender, Health and environmental issues. The student representatives are the members of the student unioncommittee, Grievances and Redresses cell, Women empowerment cell etc. and instrumental in successful implementation of participatory management of the College. The successful example for students' leadership qualities is the conduct of Refreshers day and farewell day every year. They plan, execute the two celebrations with great devotion, inclusion on their own. BZC students maintaining the College Garden such as land making, planting, watering, pruning, cleaning etc. Oshadhi- Medicinal Plant Garden and collecting seed variety is another initiative taken up by the dept. of Botany . This initiative contributes to the expansion of the already green campus Best from waste is another eco friendly initiative practiced by the Campus green corps through collecting dried leaves and stew spread on campus at fixed intervals and keep it in a pit to form compost. The prepared compost is used for medicinal plant garden. They proved their crave for greenery and eco - friendly environment in the campus. The Principal of the College, IQAC, Dept. of Botany have recognized this tune-up for greenery. III B.Com students have been participated for verifying Income tax returns of the staff along with commerce lecturers. This will give practical knowledge about IT returns.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The alumni has been playing major role in various activities of the college. Every year alumni meet will be conducted. Health camp, guest lectures, blood donation camps are conducted. Tuition fee was paid for some students.

5.4.2 – No. of enrolled Alumni:

100

5.4.3 – Alumni contribution during the year (in Rupees) :

5000

5.4.4 – Meetings/activities organized by Alumni Association :

00

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The administrative and activities of all the departments of the college function under the direct supervision of the principal. Day today academic activities of the departments are taken care of by the in-charges of the departments. Examinations related activities are handled by the examinations committee. Under direct supervision of principal, administrative office, examination section, central library and all the UG departments would function. Principal conducts regular meetings with the in-charges concerned, who are also the members of staff council. At the beginning of every academic year staff council meeting is held under the chairmanship of the Principal, plan of action and academic activities to be performed were discussed and resolutions passed by the council. The different activities to be performed were allotted to selective committees, such as academic schedule is prepared by academic calendar committee, college time-table is prepared by time-table committee, schedule of internal and external examinations by examination committee, conducting of workshops and seminars by IQAC etc. The staff council also

discuss plans to be adopted for effective implementation of teaching learning process. The council also recommends starting new courses in UG and PG in the college that have more demand for the students. The decisions taken in the council and plan of actions to be taken will be informed to the faculty members through department in-charges. The in-charges concerned will conduct the meeting with the faculty members to discuss on various issues and resolutions will be passed on to the Principal for further action.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admission of students made on the basis of merit and follows the rule of reservation.
Industry Interaction / Collaboration	The institution has is no formal MoU and mutual beneficiary agreements.
Human Resource Management	The staff consists of 26 regular lecturers and 6 contract lecturers and five guest faculties and one part-time lecturer. • As per the resolution of staff council, the College Planning Development Council (CPDC) is established. • The principal (president) will nominate all the members in consultation with staff council of the college. • The members consist of three faculty, one philanthropist, divisional engineer one doctor, one industrialist, one advocate and parents and students.
Library, ICT and Physical Infrastructure / Instrumentation	The total area of the library is 8.5X45 sq mts. Fifty members in reading room and fifty members in reference section. The library has on line public access catalogue available. Library has library online e-journals available. The library automation is nearly completed.
Research and Development	The institute promotes faculty participation in Research and development. Five staff members with Ph.D. degree, five minor research projects completed and motivate all the staff members to apply MRP.
Examination and Evaluation	The institution regularly conducts unit tests and term examinations and Mid examination and the answer scripts are evaluated and the marks posted in the CMR. Final exams conducted by affiliating university.
Teaching and Learning	The teaching and learning process is so

designed to meet the objectives of the department of Higher education such as Learner centric approach, creation of research culture, inculcation of communication skills, Life skills, employable skills etc., igniting the innate talents and promoting values and ethical principles. For this purpose a wide spectrum of finishing school activities and student mentoring system are being practiced to bring transition rate among the student community. Feed back on over all teaching and learning is taken from students to fill the gaps and lacunae.

Curriculum Development

Curriculum designing and development is decided by the affiliating university. The staff Council meeting communicates to the Principal about the additional inputs and the topics with local relevancy and market need on the basis of feedback analysis. The Principal brings the same to the notice of Parent University in BOS meetings. The Parent University summarizes all the proposals brought to their notice and suggests modifications to be done in Curriculum development to AISHE. At the Institution level, all the departments conduct Guest Lectures and certificate courses to make the students aware on necessary add on inputs and latest developments in each subject. At teacher level, each and every lecturer provides additional inputs, which contain both online and off line resources.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
No Data Entered/Not Applicable !!!	

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the	Title of the	From date	To Date	Number of	Number of
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	professional development programme organised for teaching staff	administrative training programme organised for non-teaching staff			participants (Teaching staff)	participants (non-teaching staff)
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No Data Entered/Not Applicable !!!

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
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No Data Entered/Not Applicable !!!

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1) Medical reimbursement and 2) House building loans	1) Medical reimbursement 2) House building loans and 3) Festival Advances	1) Poor boys funds and 2) Merit Scholarships

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

00

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Golla Venkata narayana Setty and Sons	25000	Merit Scholarship

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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE, AP	Yes	IQAC with academic Counselors

Administrative	No	00	No	00
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6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The suggestion and feed back of the Parents are taken periodically and implemented for the growth of the institution and steps taken for the academic improvement of the students.

6.5.3 – Development programmes for support staff (at least three)

1) Faculty Improvement Programme (FIP) 2) Refresher Courses 3) Orientation Programmes

6.5.4 – Post Accreditation initiative(s) (mention at least three)

00

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women Equality	26/08/2016	26/08/2016	70	30

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
10

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	10
Ramp/Rails	Yes	10
Rest Rooms	Yes	10

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational	Number of initiatives taken to engage with	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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	advantages and disadvantages	and contribute to local community					
No Data Entered/Not Applicable !!!							
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Hand Book	15/06/2016	1. Every Student must come to the college regularly. As a mark of courtesy students shall greet the members of the teaching staff at their first meeting of the day outside the class room 2. No student will be permitted to enter the classes after the stroke of the third bell. 3. Attendance will be given only if they are in the classes by the time the teacher takes the roll call. 4. The students will carry the college identity cards on all the working days. 5. Students found outside the lecture halls when classes are going on will be dealt with very seriously. 6. Every student to whom books, Laboratory apparatus or other property of the college are entrusted will be held responsible for their preservation in good condition and in the event of their being lost or damaged will be required to replace them or repay the cost. 7. Any student breaking or damaging any college property will be required to pay the cost of the damaged in addition to that he/she will be punished. 8. Students are required to help in keeping the class rooms and college premises clean and green. 9. Ragging, quarrelling with

other students and teachers, defacing the walls, throwing out waste papers, loitering, committing nuisance, organizing unauthorized meetings or entertainments at the college or collecting money for any purpose within the college without the written permission of the Principal are punishable offences. 10. Students will not hold meetings to criticize the conduct of the University or authorities of the college, Such meetings will be deemed unlawful and the Principal might take action as he/she considers it very serious, to report to the syndicate under section 3 of chapter VII of the code of rustication. Such Students will immediately forfeit their scholarships, Fee Concessions etc. 11. Means of involving in violence to self or to other or coercion direct or indirect adopted by the students, such as hunger strike for enforcing their will on the college will be punished by the college authorities. 12. The name of the college will not be used in any publication or in any manner or giving any statement to the press without the permission of the Principal. 13. No class or group of students engage themselves in any public activity without the Principals permission.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
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Gandhi Jayanti celebration with Swachh Bharat Abhiyan to promote the values and ethics of Mahatma Gandhi Cleanliness is next to Godliness	02/10/2016	02/10/2016	300
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• Tree plantation programmes are organized by NSS and NCC Units. • “Know Your Campus” committee has been formed for the identification and preservation of the natural resources present in the college campus • The campus has been declared “plastic free” zone • Medicinal Garden is maintained by Department of Botany • Proposal for upgradation of the existing solar system under renovation/upgradation of RUSA scheme in 2016 has been sent for approval • A place is marked for the disposal of biodegradable waste generated from Zoology, Botany laboratories • Tobacco smoking, chewing of pan-masalas and gutka is prohibited in the college campus. Health hazards caused by tobacco smoking are repeatedly highlighted especially by the NSS unit through different events and awareness programmes.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

i. The Title: 1. Introduction of the Assembly to the students and staff 2. Wide publicity of Zero balance Jhan Dan Yojana bank account scheme ii. The Goal: 1. To inculcate discipline and punctuality among the staff and students 2. To create awareness and inculcate the habit of banking to the surrounded weaker sections of the society iii. The Context: 1. Organizing the assembly was done mainly to focus punctuality of the students, their interaction and to express their grievances and introduced news reading item for general knowledge. 2. This scheme is a social policy aimed at providing banking facilities to those even who do not have the money to pay for minimum account opening balance and it aims to help the economically weaker sections of the society to become financially confident. The surrounded people were belongs to the same category. iv. The Practice: 1. Assembly was conducted where not only the students gave out their grievances but also the faculty reminded them of the importance of particular days of significance like the birthday of the great scientists or great poets or any other occasion of the day 2. As there was no habit of banking or savings habit in the vicinity, the staff and students conducted awareness rallies and campaigns by using various methods. v. The Evidence of success: 1. It has been noticed that the attitude of the most of the students changed and the punctuality of the students increased. Discipline and interaction has been found encouraging and showed good progress. 2. By organizing Jan Dhan rallies nearly 1000 zero balance accounts were opened in the nearby nationalized banks. vi. Problems encountered and resources required 1. Student punctuality though encouraging still needed necessary improvement 2. Some extra efforts are still required for enhancing banking habits to the above weaker sections.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The student requires proper motivation, guidance and counseling to achieve high academic standards, to develop their literary and cultural talents and to secure employment opportunities. Therefore, they are entrusted to the care of Lecturers who act as their "Friend, Philosopher and Guide". The counselors have to motivate their wards to aim high and achieve academic distinctions, to fully utilize the available opportunities, to participate in extra-curricular activities and to respect traditions, rules and regulations of the college. The Counsellors can also extend their help in several administrative matters like processing Identity cards, Bus concession forms, recommending fee concessions and scholarships, consolidating month-wise attendance, notifying shortage of attendance, arranging special coaching, sending progress reports, guiding the student while filling in the examination applications. The student counseling system will help to establish a good rapport between the staff and the students.

1. Books will be issued to the students and staff in the library. The borrowed books should be return with in 15 days from the date of issue. Students should return books by the last working day of the college before the commencement of the vacation. 2. Books borrowed from the library should be used carefully and they are responsible for the damage or loss of books taken by them. They shall have to pay the full cost if they fail to return the book. 3. Rare books, reference books and books not in good condition shall not be issued to the students. They have to be consulted with in the library. 4. Marking with pen or pencil, tearing off pages etc., is strictly prohibited and viewed seriously. 5. Strict silence should be maintained in the Library. 6. The college general library has 42000 academic books and various periodicals and magazine books on all subjects. 7. Reference section, reading rooms are available in the general library. The library will function on all working days from 9-30 am to 4-30 pm.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

1. To start English Medium conventional courses in B.Sc. M.P.C /B.Z.C 2. Measures to be taken to Re-Start P.G. courses. 3. To encourage the staff to apply for Minor Research Projects, National Seminars and Workshops. 4. To continue remedial coaching to academically backward students. 5. To encourage students to participate in extracurricular activities. 6. To conduct Alumni meetings, Parents Meetings and academic festival (YUVATARANGAM). 7. To collect API and AADPI from teaching staff and the Principal. 8. To encourage the staff members to Participate in faculty forum at college level.